



March 12, 2014 Minutes Approved April 9, 2014
LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

LCTCS BOARD OF SUPERVISORS MONTHLY MEETING

Changing Lives,
Creating Futures

Wednesday, March 12, 2014
9:00 a.m.

MINUTES AS APPROVED APRIL 9, 2014

Monty Sullivan
System President

The Louisiana Building
Baton Rouge Community College
201 Community College Drive, Baton Rouge, Louisiana 70806

Officers:

Michael J. Murphy
Chair
N. J. "Woody" Ogé
First Vice Chair

** The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42:16-17.

Timothy W. Hardy
Second Vice Chair

A. CALL TO ORDER

Board Chairman, Michael Murphy called the meeting to order at 9:10 am.

Members:

B. PLEDGE OF ALLEGIANCE

Supervisor Hardy led the assembly in the pledge of allegiance.

Robert Brown
Helen Bridges Carter
Keith Gamble
Deni Grissette
Steve Hemperley
Willie Mount
Joe Potts
Paul Price, Jr.
Stephen C. Smith
Vincent St. Blanc, III
Craig Spohn
Stephen Toups

C. ROLL CALL

Board Coordinator, Sara Kleinpeter, called roll with the following results:

Student Members:

Frank Russell

Louisiana
Community
& Technical
College System

Members Present

Michael J. Murphy, Board Chair
Woody Ogé, 1st Vice Chair
Timothy W. Hardy, 2nd Vice Chair
Robert Brown
Helen Carter
Keith Gamble
Deni Grissette
Steve Hemperley
Willie Mount
Stephen Smith
Vincent St. Blanc, III
Craig Spohn
Stephen Toups
Frank Russell

Members Absent

Paul Price, Jr.
Joe Potts

Staff Present

Monty Sullivan
Sara L Kleinpeter
Jean Ann Klozowski
Quintin Taylor
Katie Waldrop
Leah Goss
Jan Jackson
Neil Matkin
Derrick Manns
Jimmy Sawtelle
Suzette Mienske

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Chair Murphy stated the need to amend the agenda. The following amendment requested was to include the following agenda item ahead of Item G.7.:

Temporary Redistribution of Funds for Close of FY 2014

On motion of Supervisor Ogé, seconded by Supervisor Brown, the Board voted to amend the agenda to add an item ahead of G.7. for the Temporary Redistribution of Funds for Close of FY 2014. The motion carried.

D. APPROVAL OF MARCH 12, 2014 AGENDA

On motion of Supervisor Ogé, seconded by Supervisor Brown, the Board voted to approve the March 12, 2014, agenda as amended. The motion carried.

E. APPROVAL OF MEETING MINUTES OF FEBRUARY 12, 2014

On motion of Supervisor Toups, seconded by Supervisor Carter, the Board voted to approve the minutes of the February 12, 2014, meeting as presented. The motion carried.

F. REPORTS

1. Chair of the Board Report

Chair Murphy welcomed Dr. Monty Sullivan, on behalf of the Board, for his first meeting as President of LCTCS.

Chair Murphy welcomed former Board Member, Edwards Barham, to the meeting and presented him with a recognition award the reads:

AWARD OF RECOGNITION

*Presented to
E. Edwards Barham
For exemplary trustee service to the
Louisiana Community and Technical College System
January 1999 – September 2013
Founding Board Member
Board Chair 1999-2000
Chair, Facilities Committee 2007-2013
Chair, Management Information Systems/ Information Technology Committee 2005-2007*

Chair Murphy noted that Supervisors Brett Mellington, Mike Stone, and Scott Terrill were unable to attend, but have been invited to a meeting in the future that works with their schedules.

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Chair Murphy noted that adjustments were made recently to the committee assignments and the updated committee lists are included in the Board meeting packets.

Chair Murphy reported that four LCTCS colleges – River Parishes Community College, Bossier Parish Community College, Baton Rouge Community College and South Louisiana Community College – were recently named by the Chronicle of Higher Education as some of the fastest growing community colleges in the nation. Chair Murphy congratulated the chancellors of each of those campuses on this designation.

2. Presidents Report

President Sullivan invited Louisiana Secretary of Economic Development, Stephen Moret to address the board about the relationship between Bossier Parish Community College and the Cyber Innovation Center, and other new businesses in the Bossier Area. Secretary Moret is complementary of training and support that BPCC provides for the cyber security market. Secretary Moret looks forward to a continued partnership with BPCC and the other campuses in the Louisiana Community and Technical College System.

Chancellor Jim Henderson is thankful for the partnerships with the State Economic Development office and BPCC to provide a trained workforce for north Louisiana.

Supervisor Spohn noted that the ability for BPCC and LCTCS to provide a skilled workforce for the economy in Louisiana for many years to come, allowing the opportunity for future generations to remain in Louisiana is great.

President Sullivan invited Acting Chancellor of Fletcher Technical Community College, Jimmy Sawtelle to address the Board. Mr. Sawtelle shared with the Board an invitation to attend the grand opening Ribbon Cutting of the BP Integrated Production Technologies Building at Fletcher Technical Community College scheduled for March 21, 2014 at noon. Supervisor Smith echoed the invitation to attend the ribbon cutting.

President Sullivan invited Leah Goss, Senior Vice President of System Advancement to address the Board about the 2014 LCTCS Annual Conference. Ms. Goss noted that the theme of the annual conference is BOOM: Building On Our Momentum. She distributed the conference registration packets to the Board members and shared a slide show of conference preparations, as well as details related to the conference, which begins today, March 12, 2014 and runs through Friday, March 14, 2014.

G. GENERAL ACTION ITEMS**

Chair Murphy presented the Committee of the Whole agenda items for consideration.

Committee of the Whole (for ratification by the Full Board)

1. Ratification of Action Taken at February 27, 2014 Executive Committee Meeting: Interim Chancellor At Delgado Community College

On motion by Supervisor Brown, seconded by Supervisor Ogé, the Board voted to ratify the Appointment Ms. Deborah R. Lea as Interim Chancellor of Delgado Community College, with a base salary at the annual rate of \$185,000, effective February 27, 2014, until such time as a permanent chancellor is appointed by the Board of Supervisors and assumes office. The motion carries.

2. Chancellor Search at Delgado Community College

President Sullivan noted that this is an information item. Dr. Sullivan noted that a search timeline has been developed, ACCT has been secured to assist in the search and the advertisement for the position has been published. The search committee is actively accepting applications for the position of Chancellor at Delgado Community College. Dr. Sullivan thanked Supervisor Brown for serving as Chairman of the position.

Supervisor Bob Brown noted the great deal of interest in this search. Supervisor Brown shared the names of the search committee with the Board.

The search committee is made up of the following community leaders:

LCTCS Board of Supervisors Members: Bob Brown, Search Committee Chair
Michael Murphy, Board Chair, Woody Ogé, Board 1st Vice Chair, Tim Hardy, Board 2nd Vice Chair

City of New Orleans Representative: Aimee Quirk, Advisor to the Mayor

Community Representatives: Michael Hecht, President, Greater New Orleans, Inc., Roy Glapion, Chairman, NORDC, and Erika McConduit-Diggs, President & CEO, Urban League of Greater New Orleans

Delgado Faculty Members: Shelley R. Tyler, President, Faculty Senate, Larisia Jones, Cosmetology Department Chair, and Willie James, Office of Information Technology Client Support Services Technician

Delgado Administration Representatives: Arnel Cosey, Vice Chancellor for Student Affairs Executive Dean, City Park Campus and Ronnie Rodriguez, Vice Chancellor for Business and Administrative Affairs

Delgado Student Government Association Representative: Edward Leon

Delgado Foundation Representative: Lee Giorgio

LCTCS System President (ex officio): Monty Sullivan

Supervisor Murphy presented the Academic Actions agenda items for consideration.

Academic, Instruction, Workforce Training and Student Affairs Actions

3. Establish a Delgado Community College Advanced Manufacturing Center for Workforce Excellence

On invitation by Dr. Sullivan, Delgado Vice Chancellor of Workforce Development and Technical Education, Dr. Larissa Littleton-Steib, addressed the board on the need for a Center for Workforce Excellence for Advanced Manufacturing at Delgado Community College. Her presentation included support from the following community leaders:

Matt Rookard, Senior Vice President of Business Development, GNO Inc.
Abhay Patel, Director of Industry, New Orleans Business Alliance
Arron Grant, Chief Operating Officer, Crescent Unmanned Systems, LLC
Amy Hymel, Training and Development Supervisor, Cornerstone Chemical Company

Dr. Steib thanked the supporters in the audience from various businesses in the New Orleans area. The Board was shown a video of support for the center and presented with a bound proposal for the center. Dr. Steib presented the Board members with business card holders made at Delgado.

On motion by Supervisor Ogé, seconded by Supervisor Hemperley, the Board voted to approve a Center for Workforce Excellence for Advanced Manufacturing at Delgado Community College to be developed and operated in accordance with the requirements of Act 555 of the 2010 Regular Session of the Louisiana Legislature and LCTCS and Board of Regents' Policy on Educational Centers. The motion carried.

4. Establish a Delgado Community College Culinary Center for Workforce Excellence

President Sullivan invited the members of the audience from the culinary program at Delgado to stand for recognition. The group received an applause from the meeting attendees.

President Sullivan invited Dr. Stanton McNeely, Vice Chancellor for of Institutional Advancement at Delgado to address the Board. Dr. McNeely introduced Industry Partners who joined him in presenting the need for a Center for Culinary Workforce Excellence at Delgado. The following industry partners spoke in support of the center:

Ti Martin, Commander's Palace
George E. Brower II, Managing Member, Tax Credit Capital, LLC
Carol Anh Markowitz, New Orleans Culinary and Hospitality Institute

In addition to the industry partners, Dr. McNeely introduced partners in higher education representing Nicholls State University and the University of New Orleans:

Nicholls State University: Dr. Al Davis, Dean of University College
University of New Orleans: Dr. Brett Kemker, Vice President for Student Affairs and Enrollment Management

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The Board was shown a video of support for the center and presented with a bound proposal for the center, in addition to a dessert prepared by the culinary students at Delgado. The students introduced themselves to the Board and shared with the Board the names of the restaurants in which they work.

On motion by Supervisor Smith, seconded by Supervisor Hemperley, the Board voted to approve a Center for Culinary Workforce Excellence at Delgado Community College to be developed and operated in accordance with the requirements of Act 555 of the 2010 Regular Session of the Louisiana Legislature and LCTCS and Board of Regents' Policy on Educational Centers. The motion carried.

Chair Murphy thanked Ms. Debbie Lea for assuming the Interim Chancellor role at Delgado Community College while a chancellor search is ongoing. Dr. Sullivan noted that Ms. Lea's absence from the meeting is due to a family health emergency.

Chair Murphy called for a recess in the meeting at 10:45 am. The meeting reconvened at 11:00 am.

Board Coordinator, Sara Kleinpeter called roll at 11:00 am with the following results:

Members Present

Michael J. Murphy, Board Chair
Woody Ogé, 1st Vice Chair
Timothy W. Hardy, 2nd Vice Chair
Robert Brown
Helen Carter
Keith Gamble
Deni Grissette
Steve Hemperley
Willie Mount
Stephen Smith
Vincent St. Blanc, III
Craig Spohn
Frank Russell

Members Absent

Joe Potts
Paul Price, Jr.
Stephen Toups

Supervisor Smith presented the Facilities Actions agenda items for consideration.

Facilities Actions

5. Naming of the Atmos Energy Classroom at River Parishes Community College

On motion by Supervisor Brown, seconded by Supervisor Carter, the Board voted to authorize River Parishes Community College to name one of the classrooms in the new academic building at the new River Parishes Community College Campus, set to open fall 2014, The Atmos Energy Classroom, in honor of a \$10,000 Contribution by the company for this purpose. The motion carried.

6. Naming of the Dr. Joe Ben Welch Chancellor's Conference Room at River Parishes Community College

On motion by Supervisor Grissette, seconded by Supervisor Mount, the Board voted to authorize River Parishes Community College to name the Chancellor's Conference Room at the new campus, set to open in fall 2014, in honor of Dr. Joe Ben Welch and the late Mrs. Dottie Welch, in honor of their \$20,000 contribution to the college foundation for this purpose. The motion carried.

Supervisor Grissette presented the Finance Actions agenda items for consideration.

Finance Actions

AMENDED ITEM:

Temporary Redistribution of Funds for Close of FY 2014

On motion by Supervisor Ogé, seconded by Supervisor Carter, the Board voted to authorize a temporary redistribution of funds from available reserves, deferred maintenance and other available sources in an amount not to exceed \$5 million to assist colleges, as needed, in closing books for the fiscal year ending June 30, 2014. The motion carried.

7. Bossier Parish Community College Implementation of Second Michael H. Woods Family First Generation Undergraduate Endowment Scholarship Fund

On motion by Supervisor Mount, seconded by Supervisor Spohn, the Board voted to approve the establishment of a First Generation Scholarship Program for Bossier Parish Community College, which is made possible by a very generous matching private donation of \$30,000 from the Michael H. Woods Family, matched by a \$20,000 Challenge Grant from the Board of Regents. This endowed program is contingent upon approval by the Board of Regents. The motion carried.

Supervisor Hardy presented the Personnel Actions agenda items for consideration.

Personnel Actions

8. LCTCS President Terms of Appointment

On motion by Supervisor Brown, seconded by Supervisor Hemperley, the Board voted to approve terms of appointment for Dr. Monty Sullivan at an annual base salary of \$290,000, a housing allowance of \$30,000, and an automobile allowance of \$15,000 for a term of three years, effective February 27 2014. The provisions of the time and effort, outside employment, reimbursements, contract extension, evaluation, and discharge of duties will remain the same as the terms of the contract of the previous president. The motion carried.

9. Reduction in Force/Layoff Plan for Louisiana Delta Community College

Louisiana Delta Community College Chancellor Barbara Hanson, on invitation by President Sullivan, addressed the Board. Supervisor Smith asked for an explanation on the reasons this plan is necessary. President Sullivan noted that the revenue has not been able to keep up with the cost infrastructure. Chancellor Hanson reported a dramatic decline in state appropriations in the past five years, resulting in a loss of around 47% of the budget. Dr. Hanson noted that the college has engaged a number of initiatives to avoid layoff by freezing salary increases, monitoring expenditures and travel, changing contracts from nine to six months. The need to implement a reduction in force, will allow the college to move forward without closing any programs. The college remains committed to serve constitutes in the community.

On motion by Supervisor St. Blanc, seconded by Supervisor Smith, the Board voted to approve the reduction in force and layoff plan as presented for Louisiana Delta Community College, as a result of budget constraints of approximately \$3.3 million for FY 2012-2013 and \$2.3 million for FY 2013-2014. The motion carried.

H. Consent Agenda

Chair Murphy presented the Consent agenda items for consideration.

On motion by Supervisor Russell, seconded by Supervisor Grissette, the Board voted to approve the Consent Agenda which consists of agenda items H.1 through H.10. The motion carried.

1. Nunez Community College
 - A. Certificate of Technical Studies in Advanced Electrical Construction (CIP: 46.0302)
 - B. Technical Diploma in Industrial Maintenance (CIP: 46.0401)
2. Louisiana Delta Community College
 - A. Certificate of Technical Studies in Business Administrative Assistant (CIP: 52.0101)- AAS already exists
 - B. Certificate of Technical Studies in Process Technology (CIP: 15.0699) AAS already exists
3. South Louisiana Community College
 - A. Associate of Applied Science in Technical Studies (CIP: 47.9999)
 - B. Associate of Applied Science in Energy and Chemical Processing Technology (15.0503)
4. Bossier Parish Community College
 - A. Technical Competency Area in Advanced Manufacturing and Mechatronics (CIP: 15.1001)
 - B. Certificate of Technical Studies in Advanced Manufacturing and Mechatronics (CIP:15.1001)

Program Revisions

5. Nunez Community College
 - a. Program revision in the Electrical Construction curriculum to better align with industry and NCCER standards (CIP: 46.0302)
6. South Louisiana Community College
 - a. Program revision in the Associate of Applied Science in Drafting and Design Technology (CIP: 151301)
7. Fletcher Technical Community College
 - a. Program revision in the PN program. Revision of the clock to credit hour calculation based on a review of an accreditation team recommendation (1:15 for theory, 1:30 for lab, and 1:45 for clinical). Clock hours in program are 1575 above the Louisiana State Board of Practical Nurse Examiner's minimum of 1500 hours. (CIP: 51.3901)
 - b. Revisions in the PN program to combine the theory and clinical courses in to one comprehensive course (CIP: 51.3901)
8. Northshore Technical Community College
 - a. Program revisions in the Certificate and Associate of General Studies programs to address SACS-COC general education course offerings for accreditation purposes (CIP: 24.0102)
 - b. Program revisions in the following Associate of Science programs to address SACS-COC general education course offerings for accreditation purposes.

- i. **Automotive Technology (CIP: 470604)**
- ii. **Business Office Technology (CIP: 520401)**
- iii. **Care and Development of Young Children (CIP: 190709)**
- iv. **Information Technology (CIP: 110901)**
- v. **Criminal Justice AAS (CIP 430104)**
- vi. **Culinary Arts & Occupations AAS (CIP 120503)**
- vii. **Journeyman Industrial: Electrician AAS (CIP 460000);**
- viii. **Journeyman Industrial: Pipe Trades AAS (CIP 460000);**
- ix. **Veterinary Technology AAS (CIP 510808)**

Revise the following General Education courses for each program:

Math Elective (MATH 1001, MATH 1005, or MATH 1015 only)

ENGL 1015 Composition I

SPCH 1015 or Humanities Elective

Natural Science Elective

Behavioral Science Elective

Program Termination

9. South Louisiana Community College

A. Program termination of the Technical Diploma in Graphics and the Certificate of Technical Studies in Graphics: Prepress Technician (CIP: 10.0303)

B. Program termination of the Technical Diploma in Computer Electronics Tech: Computer Electronics and the Certificate of Technical Studies in Computer Electronics Tech: Basic Electronics and the Certificate of Technical Studies in Computer Electronics Tech: Computer Support (CIP: 470104)

Finance Actions

10. Foundation Reimbursement to or on behalf of Employee

I. UPDATES

Chair Murphy urged Board members to review the Updates/Reports provided.

1. Alternative Financing Projects
2. Report on General Personnel Actions for LCTCS Colleges and System Office
3. Status Report on Capital Projects

J. OTHER BUSINESS

Chair Murphy appointed a nominating committee for the 2014-2015 Board Officers. The committee will be made up of Supervisor Smith, Supervisor St. Blanc and another member (or members) to be appointed by Supervisor Smith. The nominating committee will make a recommendation during the May 2014 Board Meeting.

Chair Murphy stated that he would like to offer a motion to name Dr. Joe D. May as the President Emeritus of the LCTCS effective upon his retirement on February 26, 2014.

On motion by Supervisor Grissette, seconded by Supervisor Ogé, the Board voted to grant the title of President Emeritus to Dr. Joe D. May, effective upon his retirement as President of the Louisiana Community & Technical College System, February 26, 2014. The motion carried.

K. ANNOUNCEMENTS

There was no further business to come before the Board.

Chair Murphy thanked Leah Goss and LCTCS System Advancement Staff for their work in planning the annual conference.

L. ADJOURNMENT

There being no further business to come before the Board, on motion of Supervisor Gamble, the meeting adjourned at 11:21 a.m.